



Everest
Community Academy
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25 September 2018

Dear Parent/Carer

Year 11 Parents' Consultation Evening
Thursday 18th October 2018
Online Appointment Booking

I would like to invite you to attend our Parents' Consultation Evening on **Thursday 18 October, 4pm-6.30pm** in the main hall and library. This evening allows staff, students and parents the opportunity to share the progress of the students and their studies at school.

As year 11 is such an important time having this opportunity to speak with staff is invaluable for the students so we would like them to attend with you. **Students should attend in full school uniform.**

The school has an easy online appointment booking system, which allows you to choose your own appointment times with teachers. An email confirmation of your appointments will be sent to you for your reference.

Appointments can be made from **Friday 28 September at 5:00pm** and will close on **Friday 12 October at 23.55pm**. Should you wish to make any changes after this date please contact the school office.

Please visit **<https://everest.parentseveningsystem.co.uk>** to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

Student's First Name: <Forename>
Student's Surname: <Surname>

You will also require your child's date of birth.

If you do not have access to the internet, please contact the school office who will be able to make appointments on your behalf.

I look forward to welcoming you to Everest on 18th October.

Yours sincerely

Mr M Guilfoyle
Head of Year 11

Head teacher: Mr Alex Russell
Telephone: 01256 465547
Oxford Way, Sherborne St John, Basingstoke RG24 9UP
Email: info@everestcommunityacademy.org
www.everestcommunityacademy.org